




Washington State Migrant Education Program  
**Migrant Student Data and Recruitment**  
*"Touching the Lives of Migrant Families"*

February 6, 2009

TO: Title I Migrant Education Federal Projects Directors

FROM:  Lionel G. Campos, MSDR Director

RE: Migrant Student Information System Reports

The enclosed reports reflect migrant student data for your district/agency as entered in the Migrant Student Information System (MSIS) through February 6, 2009.

- **School Enrollment Comparison Summary Report** – This cumulative report provides a three (3) year comparison count of enrollments by buildings and months. Out-of-school counts are also included.
- **LEA Reporting Summary** – This report is a summary of the number of transactions by month and type of data entered in the MSIS. This report is useful in ensuring migrant student data is entered in a timely fashion in order to have complete and accurate end-of-year reports.
- **COE Generation Report** – This report lists all families with qualifying arrival date information for whom COEs have been completed this school year.
- **COE Timelapse Report** – This report shows the number of days that have elapsed between a migrant family's qualifying arrival date into the area in respect to COE information generated into the MSIS for the period of 2/1/2006 through 1/31/2009. This report is useful in ensuring migrant families are promptly identified once entering your school district. Please note the percentage of families being identified within the first 90 days of arriving in your school district.

Additional MSIS reports are available at [www.msdr.org](http://www.msdr.org).

If you would like assistance in using these reports to monitor your migrant student data reporting activities, please contact a Data Management Specialist/Trainer at 800-274-6084.

Enclosures

cc: Records Clerks (memorandum only)